

**Porchfield & Newtown Village Hall**

**Registered Charity 1041302**

**BOOKING FORM**

**NAME OF HIRER OR ORGANISATION.....**

**CONTACT ADDRESS.....**

.....

**Telephone No.....**

**Mobile No.....**

**Email Address.....**

**HALL HIRE**

**Date(s) Required.....**

**Time From..... To.....**

**Total Number of Hours ..... Hourly charge. ....**

**Total Hire Fee        £.....**

**TICK BOX IF USE OF KITCHEN IS REQUIRED**

**AGREEMENT**

**I agree to comply with the Terms & Conditions supplied with this booking form**

**Amount of Deposit Paid.....**

**Signed.....**

**Print Name.....**

**Please forward your payment (cheques payable to Porchfield & Newtown Village Hall) together with this form to Mrs Pike.**

**Or Bank Transfer payment to Nat West sort code: 54 10 34  
Account no: 03589897 Porchfield & Newtown Village Hall , don't forget to give  
your full name as a reference on the payment**

**RETAIN THE TERMS & CONDITIONS FOR YOUR INFORMATION.**

**Booking Secretary;**

**Mrs. Lynda Pike, White Oak House, White Oak Rd, Porchfield, PO30 4DQ  
Tel: 01983 531550    email: [pandnh@gmail.com](mailto:pandnh@gmail.com)**