

**Porchfield and Newtown Village Hall
Committee Meeting
Wednesday 8th September 2021**

Present Paul Hewson (Acting Chair); Prue Osborne (Treasurer); Peggy Hewson (Secretary); Sue Markovitz; Pauline Mayer; Natasha Osborne; Jean West.

Apologies Richard Mathrick; Tim Markovitz; Lynda Pike.

Minutes August 2021 meeting. Minutes agreed, passed unanimously and signed by PH

Matters Arising

The question came up about the cloakroom lights but TM was away.
Change of Licence Holder on going.

Finance

Toddler Group

Toddler Group. Concerning their overpayment. They are to be advised of the correct rate and the matter concluded.

PNVH bank details have been added to the booking form to facilitate hire payments as a result of comment made by hall user.

PO presented the financial report.

Bank at 31 Aug 2021 **£21,180.27**. Cash Box **297.16**. **Total £21477.43**

Full Financial Report as 31st August attached to archive minutes.

Buildings and Maintenance

LP had requested a more secure **postbox** as the contents of the present one were easily accessible. After a short discussion it was agreed that PH would purchase a more robust replacement with a budget of £100. SM proposed the purchase, TO seconded and was carried unanimously.

Cloakrooms. Now the refurbishment is complete the committee thanked RM, PH and SM for all their hard work.

Wheelchair access over the gravel is in hand by RM regarding a movable rubber mat on the gravel.

Electrics.

We are still awaiting a visit from Mar of Berry Electrics

Parking

This is becoming more of an issue with non hall-users using the car park and, as happened last Saturday the 4th, the music group had no room to park.

Graeme, the music group organiser sent a photograph of the car park to PH who, along with PDH went to the hall to investigate.

The next day a large banner provided and painted by PH, was fixed to the hedge on the following day. The banner reads 'NO PARKING. HALL USERS ONLY'

PH also advised that when the Underpinning work commences there will be a skip and a container, probably parked on the car park, which may render the hall unusable during the period of work.

Bookings

White Sax are returning to the Newport Methodist hall but hiring PNVH on Friday afternoons from October 21 to April 22.

PNVH Bank details have been added to the booking form for those hirers who prefer to pay by bank transfer.

Events

The Christmas Skittles will still go ahead providing that, a) the new filing cabinet is moved to a less prominent position giving the bar and skittle alley enough room to operate and b) that the underpinning work is not in progress.

The committee plan to provide food to enhance the evening. The proposed menu is home made soup with crusty bread, Jacket potatoes, with various fillings, i.e. Cheese, baked beans, Tuna Mayo, Coronation Chicken. Mince Pies (purchased)

TO suggested we start working on a plan for events throughout 2022. Ten events are required as there are no events in January and August. Some we've done before, i.e. Bingo; Quiz nights; ;Skittles; Christmas Games night; plus others such as Beetle Drive; Boat Race Game; Murder Mystery; Shanty night and Talks on items of interest.

Alternative Committee Meeting Day & Time

LP due to work commitments is unable to attend the PNVH meetings. Alternatives were discussed but not found to be feasible so the present arrangements remain unchanged. LP advised.

Calbourne Parish Council

The placement of the new Calbourne Parish Council Filing Cabinet in the main hall has caused some consternation. PDH asked permission from the committee members present to send the email shown below to the Parish Clerk. This was proposed by PO, seconded by TO and carried unanimously.

*From. P D Hewson. Secretary PNVHC
To Valerie Taylor. Clerk Calbourne Parish Council*

Re Filing Cabinet

I have been instructed to convey the PNVH Committee's views on the above.

The Village Hall is a function room for events, parties, wakes etc. The filing cabinet is unsightly and detracts from the appearance and ambience of the hall

The storeroom door cannot be fully opened thus impeding the access for larger items i.e. Large tables and storage boxes.

The PNVHC is planning a Skittles Evening to celebrate Christmas and kick start 2022 events (Covid restrictions permitting) but we are unable to continue at the present time because there is no room for the bar without obstructing the alley and the cloakrooms.

We are aware that the CPC does not have it's own parish office so in order to facilitate the CPC we offered a safe but less obvious place for the filing cabinet but this was declined. We respectfully request that the CPC reconsiders this decision. It would also be very helpful if the CPC could provide a date for the removal of the old cabinet from the storeroom as we require the space.

*Finally the PNVHC would like to make it absolutely clear that neither the committee or the hirers accept any liability for any loss or damage to the filing cabinet and contents.
Thank You*

Annual General Meeting

Due to Covid 19 the committee had been unable to hold an AGM and it was decided that we should hold it immediately before the next meeting. PH asked all the members present if they were prepared to stand again and all answered in the affirmative.

Any other business

PDH queried the terms of AOB having known of groups using it in two different ways. Should items for AOB be on the agenda or is it allowed for members to bring items up without prior notice as we've always done. It was agreed that members could raise items on the night. However if the subject concerned a financial matter or a item that needed time for discussion, it would be deferred to the agenda of the next meeting under the relevant heading.

Next Meeting Wednesday 13th October 2021

Annual General Meeting 6.30pm
Followed by the October Committee Meeting