

**Porchfield and Newtown Village Hall  
Committee Meeting  
Wednesday October 13<sup>th</sup> 2021**

**Present.** Richard Mathrick. Jean West. Natasha Osborne. Paul Hewson (Acting Chairman). Peggy Hewson (Secretary). Prue Osborne (Treasurer). Pauline Mayer. Tim Markovitz. Sue Markovitz. Lynda Pike (Bookings).

**Apologies** None

**Minutes** September 2021 meeting. Agreed as a true record. Proposed by PO, seconded by NO and passed unanimously.  
After a short discussion PO proposed that the minutes be published on the PNVH website. Seconded by SM and passed unanimously with the proviso that they are not in the public domain until agreed and signed at the next meeting.

**Finance.**

PO gave the financial report, a copy of which is attached to the archive minutes, and shows the bank balance as at 30<sup>th</sup> September 2021 was £21,235.89 and cash held £371.31

The Toddler group is now on the correct tariff and LP advised that the Saturday music group payment is £24.75 per week. PO will invoice Graeme.

'Being Well' event being held on Friday 15<sup>th</sup> October have paid £40 to hire the hall and when advised of the correct hire fee, £15.00, they informed us that the extra was a donation. Received with thanks.

PO advised that the business rates now due are £58.81

**Buildings and Maintenance**

**Filing Cabinet**

Thanks were expressed to TM for the excellent work moving and replacing coat hook racks and moving the CPC's filing cabinet to the designated space. Thanks to the CPC for authorising the work and covering the costs.

**Lights**

TM gave a short presentation with pictures, showing the choice of possible new lights for the cloakrooms, vestibule and storeroom. Those in the cloakrooms have to be of bathroom standard There was also a choice of the type of light, i.e. daylight, blue light, etc. For the sake of uniformity it was suggested that we should have all four the same. TM also informed us of the prices so PDH proposed that TM should purchase the lights he felt fitted the requirements best and this was seconded by NO and passed unanimously.

Mark of Berry Electrical will be contacted when lights are purchased.

**Wheelchair Access**

RM sourced two possibilities. A rubber mat from highway to gate, 1400mm by 10mm thick at a cost of £450 for five metres or stable horse mats 1200 mm by 10mm thick costing £131.94 3 mats 6ft by 4ft. Both of these would entail heavy lifting and storage problems.

The PNVHC have initiated a Refurbishment List, which can be added to at any time, to catalogue the work the PNVHC deems necessary to give the hall a more updated and user friendly appearance. None of this work can be started until the underpinning has been completed.

The CPC are aware that the hedge at the front of the hall is vastly overgrown and we understand that they have the matter in hand as this does not come under the PNVHC remit.

### **Parish Council Report**

Richard Mathrick reported that he had resigned from the Calbourne Parish Council but was remaining as a member of the PNVHC.

### **Events**

(All dependant on commencement of underpinning work)

#### Tea and Chat

It was agreed use the small tables for the foreseeable future as they gave a more welcoming appearance to the hall.

NO and PDH agreed to sort out the bric-a-brac to remove old stock and refresh the table ready for the resumption of sales when Covid regulations permitted.

#### Decorate Hall

28<sup>th</sup> November. RM to purchase new Christmas tree.

#### Skittles. Saturday 11<sup>th</sup> December

Plans were finalised for the Christmas Skittles Evening

Entrance £5.00. Food provided as follows:- PM Vegetarian Soup, Crusty Bread.

SM and PDH Jacket Potatoes. NO and PO Fillings. Mince Pies to be purchased.

PH Posters. PDH Raffle Prizes.

#### Bingo. Saturday 12<sup>th</sup> February 2022

'Bring your own food'

#### Quiz. Saturday 12<sup>th</sup> March

'Bring your own food' PDH to do Quiz

### **Bookings**

LP reported that bookings, especially by bands for rehearsals, was doing very well.

The Ryde Runners used the hall as a drinks station on Sunday 10<sup>th</sup> October as agreed.

PNVHC discussed letting the hall in half hour segments. It was agreed that regular hirers could but one time or intermittent hirers must book complete hours.

### **Correspondence**

Letter of acknowledgement received from CPC re our letter from the Extraordinary General Meeting.

### **Any other business**

PO and PH have taken over the task of placing notices on the external notice board from PM. Thanks to Pauline for all the times she has done this in the past.

**Next Meeting** Wednesday 10<sup>th</sup> November 2021

Chairman.....

Date.....