

**Porchfield and Newtown Village Hall
Committee Meeting
Wednesday 8th December 2021**

Present Paul Hewson. Prue Osborne. Pauline Mayer. Peggy Hewson. Natasha Osborne. Jean West. Sue Markovits. Tim Markovits. Richard Mathrick.
Parish Clerk. V.Taylor

Apologies Lynda Pike

Minutes of the November meeting were agreed and signed

Calbourne, Newtown and Porchfield Parish Council Report from Parish Clerk Mrs V Taylor on behalf of the Parish Council.

Funding available from Department of Work and Pensions for Food Banks and similar organisations who help people in need As Porchfield does not have a food bank or similar it is unlikely we would be able to access these funds.

Kevin Coghlan Plant & Transport Ltd has agreed to do the underpinning work for the Porchfield and Newtown Village Hall. We were advised that the cost of the removal of both sheds is £100 plus VAT and container storage of shed contents, new bases and the other work would cost the village hall between £1250 and £1500 plus VAT. Unfortunately the parish clerk was unable to apprise us of exactly what the 'other' work consisted of as she did not have the relevant information.

Porchfield and Newtown Village Hall Committee has not yet seen any paperwork concerning costs from either the company engaged to do the work or the Parish Council. Chairman Paul Hewson advised that he wished to be at the first site meeting and we have also asked for at least three weeks notice in order to advise our regular hirers of the hall being unavailable for some weeks. Unless unforeseen problems arise the work is expected to take 5 or 6 weeks.

Finance. The Treasurer gave the monthly financial report, a copy of which is attached to these minutes. A special mention was made about the Christmas Tea & Chat which raised £106.10 towards hall funds

The treasurer also expressed surprise at the detailed reporting of the **Village Hall** meeting of **10th November 2021**, by the parish clerk in the **Parish Council Minutes** of the meeting held on the **18th November 2021**, including financial information. These items are confidential until the minutes are agreed and signed at the next monthly meeting of the Porchfield and Newtown Village Hall committee meeting. We did not receive a clear response as to why this happened.

Any Other Business

The parish clerk mentioned that she had not received a copy of the December agenda or the November minutes. The Secretary replied that as the protocols required to become a member of the hall committee have not been followed, the parish clerk is not a committee member so is not on the distribution list.

Village Hall. Milk Jugs.

On November 28 when we met to decorate the hall, Pauline Mayer asked if she could purchase sufficient and matching small milk jugs for Tea and Chat and other events. As there were a enough committee members present, this was passed unanimously, and the matter now noted in the minutes.

The meeting closed at 6.55pm.

Signed.....

Dated.....